

Appendix 2K: Risk-assessment Form

School: Work area:

Aspects to Consider		Risk Rating Low (L) Medium (M) High (H)	Satisfactory? (tick ✓)		Who is Affected? Pupils (P) School staff (S) Visitors (V)	Is Further Action Required? (Control measure – action required to reduce risk to acceptable level)		
			Yes	No		What?	Who?	Completed?
P e o p l e	<ul style="list-style-type: none"> • Staff: • Pupils: 							
C o n t e x t	<ul style="list-style-type: none"> • Facility: • Procedures: • Equipment: • Transport: 							

Aspects to Consider		Risk Rating Low (L) Medium (M) High (H)	Satisfactory? (tick ✓)		Who is Affected? Pupils (P) School staff (S) Visitors (V)	Is Further Action Required? (Control measure – action required to reduce risk to acceptable level)		
			Yes	No		What?	Who?	Completed?
O	<ul style="list-style-type: none"> • Class organisation: • Teaching style: • Preparation: • Progression: • Emergency action: 							

Signed: Head teacher

Date of assessment:

Subject leader

Review 1 (date and initial)

Review 2 (date and initial)

Review 3 (date and initial)